

Board of County Commissioners Agenda Request 14

Date of Meeting: July 13, 2004

Date Submitted: July 7, 2004

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator
Vincent S. Long, Assistant County Administrator

Subject: Approval of the Purchase of a Modular Office Building for the EMS Division

Statement of Issue:

This agenda item requests Board approval for the purchase of the modular office building currently being used by the Emergency Medical Services (EMS) Division.

Background:

Leon County EMS Division began providing County-wide Emergency Medical Services on December 31, 2003. Until a permanent EMS Headquarters can be constructed, administrative offices of the EMS Division have been located in a leased modular office building located at the Public Works grounds on Miccosukee Road.

Analysis:

Leon County is currently paying \$1,560 per month (\$18,720 annually) to Williams Scotsman, Inc., the modular office building vendor, for rent of the modular building and property and liability waiver fees. Staff estimates that the process of procuring funds and constructing a permanent EMS Headquarters will take a minimum of four years. Williams Scotsman, Inc. will sell the modular office building to Leon County for a purchase price of \$58,666. Using this four-year time line, the total cost of the lease would be \$74,880. Purchase of the modular office building will save the County approximately \$337.79 per month (\$4,053.50 annually) for a total of \$16,214 over the four-year period. Based on current estimates, if the County does pursue a stand-alone facility, the current building can be sold for approximately \$25,000.

Options:

1. Approve the purchase of the EMS modular office building at a cost of \$58,666 from Williams Scotsman, Inc.
2. Do not approve the purchase of the modular office building at a cost of \$58,666 from Williams Scotsman, Inc.
3. Board direction

Recommendation:

Option # 1